

## **5.8.2 SOPs**

### **5.8.2.1 Establish a Policies, Standards, & Procedures (PSP) Framework, & Implement PSPs, Including SOPs, for Statewide Interoperable Communications Solutions**

#### **NECP Alignment:**

<b>NECP Objective</b>	<b>NECP Initiative</b>	<b>NECP Milestone</b>
1	1.3	2
3	3.1	7
3	3.2	1

**Gap Statement:** Arizona does not have a statewide PSP framework regarding interoperable communications. Furthermore, although some statewide interoperable communications solutions exist and others are being planned, Arizona has not developed or implemented consistent SOPs regarding the use of those solutions and has not developed templates to ensure that future SOPs are developed in a consistent manner.

**Initiative Description:** In order to fully coordinate interoperable communications statewide, Arizona needs to establish a reliable PSP framework that allows stakeholders to implement interoperability projects consistently across the state. This initiative promotes the development of that framework & its component SOPs and enables stakeholders to implement those SOPs.

**Priority:** High

**Term/Timeframe:** Short-term (2012)

**Lead/Owner:** PSIC Office

#### **Primary Participants:**

- Regional partners
- State Agency Users
- SIEC

#### **Action Plan:**

- 1) Problem/Needs Analysis
  - a. Identify the deficiencies statewide impacting the establishment of a PSP framework and associated SOPs in support of interoperable communications
  - b. Identify possible solutions
- 2) Stakeholder Input
  - a. Define a scope for each subordinate approach/solution
  - b. Provide needs statements and inputs
- 3) Planning
  - a. Develop a PSP framework for statewide interoperability
  - b. Develop SOP and other templates to promote procedural consistency within AZ
  - c. Develop needed SOPs
- 4) Design - Research historical lessons learned/successes (e.g., from SMEs, other localities/states, etc.)

- 5) Develop Proposals
  - a. Submit for stakeholder/SME review/feedback/recommendations
  - b. Present revised proposals to the appropriate approval body(ies) for further review and approval
- 6) Implement approved approaches
- 7) Conduct both ongoing and end result evaluations

**Objectives:**

- 1) Develop a statewide interoperable communications PSP Framework
- 2) Develop consistent interoperable communications SOPs and SOP templates
- 3) Implement developed SOPs statewide
- 4) Implement technical solutions to comply with established statewide PSPs
- 5) Develop a statewide public safety broadband integration/implementation strategy and related standards
- 6) Promote the use of plain language and decrease dependence on the use of coded substitutions (NECP milestone)

**Performance Measures:**

- 1) Finalize and publish a PSP Framework for interoperability within Arizona
- 2) Finalize and publish approved interoperable communications SOP templates
- 3) Finalize and publish approved SOPs related to statewide interoperable communications solutions (e.g., shared channels, STR assets, etc.)
- 4) Finalize and publish approved broadband integration/implementation strategy

**Critical Success Factors/Risks:**

- 1) Availability of resources (e.g., funding, staffing, equipment, etc.)
- 2) Cooperation of stakeholders statewide
- 3) Award of technical assistance or grants
- 4) Availability of national broadband guidance

**Funding:**

- State
  - PSIC Office

Potential Funding

- Federal
  - SHSGP
  - SLIGP

**Outreach Plan:** See Sections 4.5.4 and 5.8.5.1.